

<b>1. DESCRIPTION OF SERVICE</b>	<b>TARIFF (payable annually)</b>
(1) Registration of bulk depots	R750,00
(2) Issuing of a spraying permit	R188,00
(3) Issuing of a certificate of registration for the storage, handling and use of any hazardous substance contemplated in section 26 of these by-laws	R188,00
(4) Issuing of a transport permit	R188,00
(5) Issuing of a certificate of fitness for a public building	R188,00
(6) Approval of plans in respect of hazardous substances	R 32,00
(7) Inspection of a building for the issuing of a certificate of occupancy	R 44,00
(8) Release of information contemplated in section 4 of these by-laws	R 50,00

## **2. GENERAL DIRECTIVES FOR THE PAYMENT OF THE ABOVE FEES**

(1) All certificates of registration, certificates of fitness and/or spraying permits will be valid for twelve calendar months. A written application for the renewal of the certificate or permit must reach the Service at least one calendar month prior to the expiry thereof.

(2) When application is made for registration, the appropriate application form, correctly completed in full, must be accompanied by the prescribed fees.

(3) All the appropriate application forms are available from the Service and must be completed in full and, where applicable, be duly signed.

(4) If, for whatever reason, the Service rejects an application for any certificate of registration, certificate of fitness or any permit, the applicant must, within 14 days (excluding weekends and public holidays) of the date of rejection, take corrective steps to ensure that the document in question is issued at no additional cost, failing which the applicant must pay the prescribed fees again.

(5) (a) The tariff for premises that are liable to registration in respect of paragraph 1(2) or (3), or a combination of them, is R188,00, irrespective of the combination of items: Provided that such combination applies to one premises and is under the same control.

(b) If there are different divisions and/or affiliates within a business and/or company situated on the same premises but each division and/or affiliate is managed separately, each division and/or affiliate is liable to registration separately.

## **2. RENTAL PAYABLE FOR MAKING FIRE BRIGADE EQUIPMENT AVAILABLE**

### **1. USE OF VEHICLES**

#### **(1) CALL OUT TARIFF**

<b>TYPE OF VEHICLE</b>	<b>TARIFF</b>
(a) Light	R 42,00
(b) Medium	R105,00
(c) Heavy	R118,00
(d) Rescue	R 77,00

(e) Special R130,00

**(2) TARIFF PER VEHICLE PER HOUR OR PORTION OF AN HOUR**

<b>TYPE OF VEHICLE</b>	<b>TARIFF</b>
(a) Light	R124,00
(b) Medium	R306,00
(c) Heavy	R358,00
(d) Rescue	R227,00
(e) Special	R387,00

(The time is calculated from arrival up to departure.)

**2. USE OF CREW MEMBERS**

Tariff per member per hour or portion of an hour R50,00 (The time is calculated from arrival up to departure.)

**3. USE OF MATERIALS**

The tariff that is levied, is that of materials used, at cost, plus a surcharge of 10%: Provided that if any materials for which the controlling authority has prescribed a tariff are used, such tariff will apply.

**4. USE OF THE SERVICE OUTSIDE THE JURISDICTION OF JURISDICTION OF THE CONTROLLING AUTHORITY**

The tariffs set out in this Annexure, plus a surcharge of 50%, will be levied if the service is used outside the area of jurisdiction.

**5. REBATE**

If the service is used for a building that is used exclusively for residential purposes, the Chief Fire Officer may, at his/her sole discretion, limit the total amount payable in respect of paragraphs 1 and 2 above to a maximum of R2 000,00.

**6. EXEMPTIONS**

The fees payable in terms of paragraphs 1 to 5 above are not applicable to property of the controlling authority, unless the property is leased. The fees are also not applicable to grass fires, veld fires and refuse fires on empty erven within the area of the controlling authority.

**3. ANNUAL ADJUSTMENT IN FEES PAYABLE TO THE SERVICE AS CONTEMPLATED IN PARAGRAPHS A AND B OF THIS ANNEXURE**

The Service must ensure that all fees referred to in paragraphs A and B of this annexure are adjusted by at least 10% each financial year.

**ANNEXURE II**

## **OFFICIAL DOCUMENTS**

### **1. GENERAL**

1. The Service must design and draw up all official documents in connection with these by-laws in accordance with the prevailing policy, and the documents must comply with the specific needs and requirements of the Service and the controlling authority, but must not detract from the directives and provisions of these by-laws.

2. All official documents must at all times be completed in triplicate; the original copy is for the client and the remaining two copies for the Service for administration purposes.

### **2. STANDARD ADMINISTRATIVE INFORMATION IN DOCUMENTS**

The following items must be indicated in all documents:

1. The logo of the Service and/or controlling authority
2. The full name of the premises in question
3. The name of the suburb in question
4. The street address of the premises in question, in full
5. The postal address of the premises in question, in full, including the postcode (on all application forms)
6. Full particulars of the occupier of the premises or the firm on the premises
7. The telephone and fax numbers of the business in question (on all application forms)
8. The signature of the issuing officer
9. The date on which the document was issued
10. The expiry date of the document
11. The type of document, such as:
  - (a) "Application for a bulk depot certificate of registration" or "Bulk depot certificate of registration"
  - (b) "Application for a certificate of fitness" or "Certificate of fitness"
  - (c) "Application for a certificate of registration/spraying permit" or "Certificate of registration/Spraying permit"
  - (d) "Application for a transport permit" or "Transport permit"
  - (e) "Application for approval of plans" or "Application for inspection for the issuing of a certificate of occupancy"



12. Any other relevant information, such as:

- (a) The groups and subgroups of hazardous substances for which registration is required
- (b) The required quantity of each group of hazardous substance
- (c) The manner in which the substances are to be stored, for example - (i) in an underground storage tank;  
(ii) in an above-ground storage tank; (iii) in a hazardous substance store; or (iv) in a manifold installation.
- (d) An indication of all spray-painting rooms and submersion tanks, as the case may be

13. A watermark (on all permits and certificates)

14. A serial number (on all permits and certificates)

15. A receipt number (on all permits and certificates)

16. The official stamp of the Service.

### **3. OFFICIAL DOCUMENTS IN CONNECTION WITH THESE BY-LAWS**

#### **1. APPLICATION FORMS**

(a) The purpose for which application forms are to be used must appear at the top of all application forms.

(b) (i) All application forms must have all the administrative information as contained in paragraph **B. STANDARD ADMINISTRATIVE INFORMATION IN DOCUMENTS.**

(ii) On all application forms, space must be left in which the correct application fee, as contained in Annexure I of these by-laws, can be indicated prominently in red figures.

(iii) A warning must appear below the space for the application fee to the effect that the applicant is granted only 14 working days (weekends and public holidays excluded) to make any corrections that may be indicated on the checklist, without any additional cost, but that if the said period of 14 days is exceeded, the prescribed fee must be paid again before any permit or certificate will be issued.

(c) A suitable checklist must form part of each application form and must be drawn up chronologically in accordance with the appropriate requirements contained in these by-laws and/or relevant SABS codes of practice and/or specifications, as the case may be.

(d) At the top of each checklist -

(i) it must be stated that the checklist is for office use only;

(ii) space must be set aside for the date, time and place of the appointment for an inspection; and

(iii) space must be set aside for particulars of the contact person who will represent the applicant during the inspection.

(e) At the end of each checklist, space must be set aside for -

(i) the signature of the member of the Service who completed the checklist;

(ii) the date on which the checklist was completed; and

(iii) an indication of whether or not the application is successful.

(f) Provision must also be made on each application form for -

(i) full particulars of the registration officer who received the application fee;

(ii) the method of payment, for example cash, postal order or cheque; and

(iii) an official receipt number.

## **2. PERMITS AND CERTIFICATES**

(1) The purpose for which permits and certificates are to be used, as contemplated in paragraph **A.1 DESCRIPTION OF SERVICE** in Annexure I must appear at the top of all permits and certificates.

(2) All permits and certificates must have all the applicable administrative information as contained in paragraph **B. STANDARD ADMINISTRATIVE INFORMATION IN DOCUMENTS**.

## **3. TRANSPORT PERMIT**

In addition to the contents in terms of the administrative provisions contained in paragraph **B. STANDARD ADMINISTRATIVE INFORMATION IN DOCUMENTS**, a round disc with the following information must form part of the official documentation of the Service in the case of transport permits:

(1) The registration number of the vehicle in question

(2) The chassis number of the vehicle in question

(3) The type of vehicle, for example a semi-trailer, trailer, flat-deck truck or tanker

(4) The gross vehicle mass of the vehicle in question

(5) The tare of the vehicle in question

(6) The type of load to be transported, for example a single load or a multiple load, and the quantity to be transported in litres or kilograms, as the case may be

(7) The group of hazardous substance(s) to be transported, for example Group I, II or III, or a combination of them, as the case may be

(8) Where applicable, the make of the vehicle

(9) The date of issue of the permit

(10) The date of expiry of the permit

(11) The signature of the issuing officer

(12) A serial number

(13) A watermark.

### **ANNEXURE III**

#### **EMERGENCY EVACUATION PLANS**

##### **1. GENERAL**

1. Any emergency evacuation plan must contain at least the following information under the headings listed below. All emergency evacuation plans must be updated at least once a year or, alternatively, whenever the key staff member referred to in the plan leaves the employ of the employer.

2. All emergency evacuation plans must be drilled at least twice a year, and all the staff members must participate. The employer must also ensure that all the disciplines involved are notified in writing of an emergency evacuation plan drill at least 21 calendar days prior to the proposed date of the drill.

3. All staff members of an employer must be aware of the emergency evacuation plan of the employer. Whenever an emergency evacuation plan is updated, the designated person responsible must collect and destroy all old plans that the emergency management members have in their possession to eliminate confusion as to the validity and accuracy of the emergency evacuation plan.

4. Any emergency evacuation plan must be compiled in the dominant, official language(s) (which must be an official language of the Republic) of the employer.

##### **2. IMPLEMENTATION OF EMERGENCY EVACUATION PLANS**

1. The emergency evacuation plan must be drawn up so that any sensitive information that may appear in the document can easily be removed to make it available to specific persons in the emergency management team.

##### **2. DEALING WITH AND FURNISHING INFORMATION CONTAINED IN THE EMERGENCY EVACUATION PLAN**

###### **(1) THE EMERGENCY EVACUATION PLAN IN ITS ENTIRETY**

(a) The entire emergency evacuation plan must be made available to every member of the emergency management team.

(b) A number of copies must be kept in a safe in the control room.



## **(2) EMERGENCY TELEPHONE NUMBERS AND BOMB THREAT QUESTIONNAIRE**

Emergency telephone numbers and the bomb threat questionnaire must be on hand at all telephones on the premises.

## **(3) DUTIES AND RESPONSIBILITIES OF EMERGENCY PERSONNEL**

All staff members involved must be informed in writing of their particular duties and responsibilities in this regard.

## **(4) ACTION PLANS AND EMERGENCY ACTIONS**

Action plans must be available to all staff members to ensure that every staff member knows exactly what to do in an emergency.

## **(5) PLANS OF THE LAYOUT OF PREMISES AND ESCAPE ROUTES**

Plans of the layout of the premises and escape routes must be put up permanently at all exits and strategic points on the premises.

## **3. TRAINING OF STAFF MEMBERS**

(1) Staff members must be trained in the following:

- (a) First aid and/or fire fighting
- (b) Emergency aid
- (c) Emergency evacuation procedures
- (d) Emergency management techniques

(Drills of the emergency evacuation plan are an excellent training programme and offer the opportunity for the improvement of the plan.)

## **4. THE CONTENT OF AN EMERGENCY EVACUATION PLAN**

1. Any emergency evacuation plan must contain the following:

- (1) Emergency telephone numbers
- (2) The following general information:
  - (a) The address of the premises in question
  - (b) The nature of the activities on the premises
  - (c) The number of staff members present on the premises at any time
  - (d) An indication of whether or not there is a control room on the premises

- (e) An indication of whether or not there is an alarm system on the premises
- (f) Particulars of contact persons
- (3) An area study with the following information:
  - (a) History of incidents on the premises in question
  - (b) Important features/landmarks with regard to the location of the premises
  - (c) Key information of adjacent premises
- (4) Particulars regarding socio-economic or other threats and the potential impact of these threats on premises
- (5) Particulars of the following equipment available on the premises:
  - (a) Equipment in the control room
  - (b) Fire-fighting and first-aid equipment throughout the premises
  - (c) Any other equipment
- (6) The following information on manpower:
  - (a) Emergency management
  - (b) Continuity officers
  - (c) Fire teams
  - (d) First-aid teams
- (7) The duties and responsibilities of members of the emergency team
- (8) Action plans and emergency procedures
- (9) Plans of the buildings and topographical maps of the premises
- (10) An emergency plan register with the following information:
  - (a) Updated register of emergency evacuation plan
  - (b) Drill register of emergency evacuation plan
- (11) A bomb threat questionnaire

#### **ANNEXURE IV**

#### **IDENTIFICATION OF MEMBERS**



## **1. REQUIREMENTS FOR CERTIFICATE OF APPOINTMENT**

The following particulars must appear on the certificate of appointment in at least two of the official languages of the Republic, where applicable:

1. Dimensions: 80 mm x 100 mm
2. Full name of the controlling authority
3. Full name of the Service
4. Capacity in which the member has been appointed, for example **DEPUTY MESSENGER OF THE COURT, LAW ENFORCEMENT OFFICER** and/or **INSPECTOR OF EXPLOSIVES**
5. Full name(s) of the member
6. Surname of the member
7. Identity number of the member
8. Signature of the member to whom the certificate has been issued
9. Signature of the issuing officer
10. A photograph of the member, measuring 30 mm x 40 mm
11. The official logo of the Service, measuring 30 mm x 40 mm
12. The force number or appointment number of the member, in red and in a prominent place
13. The official stamp of the issuing authority.

## **2. POWERS OF MEMBERS OF THE SERVICE**

The powers of members of the Service must appear on the reverse of the certificate of appointment or, alternatively, on a supplementary card of the same size, and this card must be attached to the certificate of appointment, with the following information in at least two of the official languages of the Republic, where applicable:

### **POWERS**

**The bearer of this document is a PEACE OFFICER in terms of Government Notice R159 of 2 February 1979, as amended, and has been appointed a DEPUTY MESSENGER OF THE COURT in terms of section 15(2) of the Magistrates' Courts Act, 1944 (Act No. 32 of 1944).**

## **3. APPOINTMENT AS INSPECTOR OF EXPLOSIVES**

1. All members must also possess certificates of appointment, issued by the Chief Inspector of Explosives in terms of the Explosives Act, 1956 (Act 26 of 1956), for the purposes of policing and enforcing the law with regard to the storage, sale and use of fireworks.

2. . The layout details of this certificate of appointment must correspond *in toto* to the layout details set out in paragraphs A and B above, and the bearer must produce this certificate as identification together with the certificate of appointment referred to in paragraph A.

3. The following information, in at least two of the official languages of the Republic, where applicable, must appear on the certificate:

## POWERS

The bearer of this document has been appointed **INSPECTOR OF EXPLOSIVES** in terms of section 2(5) of the Explosives Act, 1956 (Act No. 26 of 1956), with regard to the **STORAGE, SALE AND USE OF FIREWORKS**.

## ANNEXURE V

### NORMATIVE REFERENCE LIST

**THIS REFERENCE LIST MUST STILL BE VERIFIED WITH THE SABS AND THEN UPDATED.**

### NORMATIVE REFERENCES

Where reference is made in these by-laws to an SABS number, the reference relates to a document bearing the number and title indicated in the following table:

1	2	3	4
SABS NO.	TITLE	GOVERNMENT NOTICE NO.	DATE
193	Fire-dampers	358	1982-07-29
543	Fire hose reels (with hose)	463	1982-07-09
		2329	1985-10-18
1186	Symbolic safety signs	463	1982-07-09
		659	1982-09-17
		149	1985-02-01
		1264	1985-06-14
		1584	1986-08-01
1253	Fire door assemblies	463	1982-07-09
087	Handling, storage and distribution of liquefied petroleum gas in domestic, commercial, and industrial installations		
	Part III	463	1982-07-09
		151	1985-02-01
	Part VI	463	1982-07-09
089	Code of practice for the petroleum industry		

	Part III	463	1982-07-09
0105	The classification, use and routine maintenance of portable fire extinguishers	463	1982-07-09
0131	The storage and handling of liquid fuel		
	Part II	463	1982-07-09
		2634	1984-11-30
	Part III	552	1982-08-13
0400	The application of the National Building Regulations	2484	1990-10-26

## **ANNEXURE VI**

### **CHECKLIST FOR LIQUID PETROLEUM GAS (LPG) INSTALLATIONS**

#### **1. REQUIREMENTS FOR THE CHECKLIST**

1. The Service must compile a checklist in accordance with the prevailing policy, and the checklist must comply with the specific needs and requirements of the Service and of the controlling authority, but must not detract from any directives in these by-laws.

2. The checklist must at all times be completed in triplicate; the original copy is for the user of the LPG installation and the remaining two copies for the Service for administration purposes.

3. Provision must be made on the checklist for the following administrative information:

- (1) The logo of the Service and/or controlling authority
- (2) The full name of the premises
- (3) The name of the suburb
- (4) The street address of the premises, in full
- (5) The postal address of the premises, in full, including the postcode
- (6) Full particulars of the occupier of the premises
- (7) The telephone and fax numbers of the business in question
- (8) Full particulars of the member of the Service who completed the checklist
- (9) The date on which the premises were checked.

#### **2. CONDITIONS SET OUT IN THE CHECKLIST**

1. The following conditions apply to the installation of LP gas in a manifold:



- (1) (a) The manifold and cylinders must at all times be in a tamper-free cage that can be locked.
- (b) The cage must be constructed from non-combustible components, such as bricks, cement and/or metal.
- (c) The doors of the cage must at all time open to the outside.
- (d) The doors of the cage must consist entirely of metal components.
- (e) The roof of the cage must consist of zinc or a meshed metal strip.
- (f) Only the number of cylinders that can physically be connected to the manifold in the cage may be stored in the cage.
- (2) No spare or empty cylinders may be present in or on the premises, except those that are physically connected to the manifold in the cage.
- (3) Written proof must be furnished that a competent person as contemplated in SABS 019 has installed or will install the LPG installation, with specific reference to the registration number of the competent person.
- (4) The manifold and all pipe ducts from the manifold to devices must at least be a Schedule 40 seamless solid-drawn steam tube or, alternatively, a medical-grade copper tube.
- (5) All pipe joints must preferably be welded. Screw joints may be accepted provided an acceptable male thread adhesive tape is used to ensure that the screw joints do not leak.
- (6) The entire length of the manifold and all pipe ducts from any LPG installation must be painted in the appropriate colour, as contemplated in SABS 0140, Part III, and the user of the installation must ensure that the colour of the entire installation is maintained at all times.
- (7) A fire hose reel must be provided at the LPG installation for protection purposes.
- (8) No LPG pipe duct may go in or through any of the following spaces:
  - (a) Ceiling space
  - (b) A shaft containing hot and/or electrical services
  - (c) Cavity wall space and/or under floor space
  - (d) Any other shaft, unless the shaft is properly ventilated at ground level
  - (e) Any shaft leading to a basement level
  - (f) Any type of occupation other than that of the user of the LPG installation.
- (LPG pipe ducts can be permitted as surface installations in passages and open areas in shopping complexes and other buildings.)
- (9) LPG pipe ducts can be permitted in concealed spaces provided that the pipe ducts are the subject of a complete rational design as contemplated in SABS 0400 and comply with all the



requirements for a rational design. The LPG pipe ducts must be in a sleeve that is ventilated to the outside in a safe place.

(10) The entire installation must comply with the provisions of SABS 087, Part I.

## **ANNEXURE VII**

### **DEALING IN FIREWORKS IMPORTANT**

Any application for keeping, storing and/or dealing in fireworks must reach the Service for processing and finalisation at least one calendar month before authorisation is required. If not, the application will not be considered and processed.

#### **1. ANY PERSON WHO WISHES TO DEAL IN, STORE OR KEEP FIREWORKS MUST FOLLOW THE FOLLOWING PROCEDURE:**

(1) The applicant must apply to the Chief Inspector of Explosives in the magisterial district of the Service. This application must be made in writing on the prescribed form obtainable from the office of the Chief Inspector of Explosives.

(2) The said application form must be completed *in full* and in duplicate. Both application forms must be accompanied by a sketch plan (on a scale of 1:100). The one form must be handed in at the office of the Chief Inspector of Explosives and the other at the office of the Service.

(3) The following particulars must appear on the sketch plan:

(a) A line drawing of the layout of the premises

(b) The exact area on the premises where the fireworks are to be stored, handled and/or offered for sale

(c) The position of any other shelves in or on the premises

(d) The position of any Group II and/or Group III hazardous substances in or on the premises or on the Erf

(e) The position of matches and/or cigarette lighters in or on the premises

(f) The position of any other hazardous substances not mentioned above

(g) The position of all doors providing an exit from the premises

(h) The position of all fire-fighting equipment in or on the premises or on the Erf

(i) The total floor area of the premises, in square metres

(j) The location of the relevant premises in relation to the following:

(i) Public roads

(ii) Railway lines

(iii) Overhead power lines

(iv) Buildings adjacent to the building and the Erf

(v) Adjoining erven and the activities on them

(vi) Filling stations

(k) A note indicating whether the relevant premises will be used by a WHOLESALE DEALER or RETAIL DEALER in fireworks. (5) The relevant premises must comply with the following requirements:

(a) Appropriate symbolic safety signs as contemplated in SABS 1186 must be put up at - (i) emergency escape routes; and

(ii) areas where smoking and open flames are prohibited.

(b) If there is only one entrance/exit on the premises, the fireworks must be kept as far away as possible from the entrance/exit.

(c) A walking area of at least 1,1m wide must be set aside in front of all counters containing fireworks.

(d) The said walking area must be free from obstructions at all times.

(e) Notices, in red letters (at least 100 mm high) on a white background, which read **"DEALER IN FIREWORKS/HANDELAAR IN VUURWERK"**, must be affixed prominently to the outside of the premises at every entrance to the premises and must at all times be legible.

(f) In addition to the extinguishers that must be provided in accordance with the requirements of the National Building Regulations, one 4,5 kg dry chemical or one 4,5 kg carbon dioxide-type fire extinguisher must be provided for every 100 m<sup>2</sup> of floor area wherever fireworks are stored or sold.

(g) Notwithstanding the exceptions in terms of the National Building Regulations, the premises must, irrespective of the size, have a fire hose reel, which complies with SABS 543 for protection purposes and must be placed so that its end reaches all parts requiring protection.

(h) The licence for dealing in fireworks, issued by the Chief Inspector of Explosives, must at all times be displayed in a prominent place at the counter containing fireworks, and the licence must be legible at all times.

(i) A copy of Chapter 9 of the regulations under the Explosives Act, 1956, must be available on the premises at all times, and the employees of the licence holder must have access to the regulations at all times.

(j) All fireworks offered for sale and/or displayed in or on the premises must be behind glass at all times or, alternatively, in a place where the public has no access to them.

(k) No fireworks may be sold or offered to any person who is apparently younger than 16 years.

(l) All fireworks must be offered for sale in the original packaging.

(m) No acids, flammable liquids and/or flammable gases may be kept, stored or sold in or on premises where fireworks are also kept, stored or sold.

(n) No devices producing an open flame may be kept, stored or sold in or on premises where fireworks are also kept, stored or sold.

(o) No electrical device and/or apparatus generating heat may be permitted or brought within 7 m of any fireworks, (p) All matches and cigarette lighters must be kept at least 5 m from any fireworks.

## **2. NOTE**

(1) If a person who applies for a licence for dealing in fireworks wishes to keep a quantity of fireworks, which exceeds the quantity permitted in terms of Chapter 9 of the regulations under the Explosives Act, 1956, he/she must apply to erect a magazine for fireworks in terms of the requirements of Chapter 8 of the said regulations.

(2) A member of the Service must check the premises against a checklist encompassing all of the above and any other fire protection measures required or deemed necessary by the Service.

(3) If the Service is satisfied that the said person has complied with all the items on the checklist, the Service will send a letter to the Chief Inspector of Explosives in support of the application for a licence for dealing in fireworks, on condition that the holder of the licence complies with and upholds all the relevant statutory requirements at all times.

## **ANNEXURE VIII**

### **DISCHARGE OF FIREWORKS IMPORTANT**

The discharge of fireworks within the Municipal area is unlawful with exception of the following days:

(a) 5 November

(b) 1 January

(c) the 7 (seven) days of the Deepavali Festival

and any other day for public display of fireworks if Council's permission is obtained (in writing).

Any application for a public fireworks display and/or for the private discharge of fireworks must reach the Service for processing and finalisation at least one calendar month before the authorisation is required. If not, the application will not be considered and processed.

### **1. REQUIREMENTS FOR A PUBLIC FIREWORKS DISPLAY**

(1) A suitably qualified pyrotechnician must apply to the Chief Inspector of Explosives in the magisterial district of the Service for a public fireworks display. This application must be made in writing on the prescribed form obtainable from the office of the Chief Inspector of Explosives.



(2) The said application form must be completed *in full* and in duplicate. Both application forms must be accompanied by a sketch plan (on a scale of 1:500). The one form must be handed in at the office of the Chief Inspector of Explosives and the other at the office of the Service.

(3) The following particulars must appear on the sketch plan in respect of the area, which has been set aside for the discharging of fireworks:

- (a) A line drawing of the entire layout of the premises
  - (b) The location of all buildings within 100 m of the firing site
  - (c) The road or roads nearest to the firing site
  - (d) The position of any railway line
  - (e) The position of all telephone wires and/or telegraph wires within 100 m of the firing site
  - (f) The position of all overhead power lines within 100 m of the firing site
  - (g) The position of any trees within 100 m of the firing site (h) The position of the nearest refreshment areas
  - (i) The position where the spectators are to sit and/or stand (j) The direction in which the fireworks are to be discharged (k) The prevailing wind direction
  - (l) The position where the fireworks are to be stored before and during the display
  - (m) The area, which has been set aside for fireworks fallout
  - (n) The position of all hazardous substance installations within 100 m of the firing site
  - (o) The location of all accesses to the premises, with specific reference to the emergency escape routes from the spectators' area
  - (p) The position of all fire-fighting equipment in the vicinity of the firing site and the spectators' area
  - (q) The position of filling stations adjacent to or near the premises
  - (r) Completion of an indemnity from absolving Council from any criminal or civil claims
- (4) At a public display of fireworks it shall be an offence-
- (a) for any person wilfully to enter or remain in that area reserved for receiving falling residue from aerial fireworks:
  - (b) for any unauthorized person wilfully to proceed beyond the area demarcated by the organizers of the display for spectators: and
  - (c) to disobey the instruction of a uniformed law enforcement officer.



## 2. REQUIREMENTS FOR THE PRIVATE DISCHARGE OF FIREWORKS

(1) No fireworks may be discharged on a private residential Erf unless all the distances referred to in this annexure can be maintained.

(2) All the requirements in this annexure apply *mutatis mutandis* to the application for permission for the private discharge of fireworks, with the exception that -

(a) the person or persons who are to discharge the fireworks need not be a pyrotechnician or pyrotechnicians; and

(b) a permit from the Chief Inspector of Explosives for the private discharge of fireworks is not required.

(3) The Service will grant written permission for the private discharge of fireworks on the following sites only:

(a) Sports fields not belonging to the controlling authority

(b) Smallholdings (provided that, in the opinion of a member of the Service, the vegetation, shrubs and/or crops on the smallholdings permit the discharge of fireworks)

(c) Any other suitable open spaces not belonging to the controlling authority.

## 3. NOTE

(1) If the person applying for a permit for a public and/or private fireworks display does not comply *in toto* with the requirements of this annexure, the Service will not support the application.

(2) A member of the Service must check the premises in question against a checklist encompassing all of the above and any other fire protection measures required or deemed necessary by the Service. An appointment must be made in advance and in writing with the said member of the Service.

(3) If the Service is satisfied that the applicant has complied with all the items on the checklist, the Service will send a letter to the Chief Inspector of Explosives in support of the application, on condition that the person in charge complies with and upholds all the relevant statutory requirements at all times.

(4) All sites where fireworks are to be discharged must comply with the provisions of Chapter 10 of the regulations under the Explosives Act, 1956, before the controlling authority will consider any applications and/or grant permission in this regard.